



CROWTHORNE PARISH COUNCIL

Vacancy - Part Time Grounds Person and Cleaner

Crowthorne Parish Council has a vacancy for a part time grounds person and cleaner to work alongside our experienced Head Groundsman and Caretaker at the Morgan Centre and Recreation Ground in Crowthorne looking after various sports surfaces, facilities and landscaped areas.

Responsibilities:

As directed by the Head Groundsman:

- Clean and check the public toilet facilities adjacent to the Morgan Recreation Ground
- Lock and unlock Parish Council facilities as required
- Maintain and litter pick the recreation ground, sports and play facilities
- Mark out and set up playing pitches
- Safely use and operate equipment and machinery
- Keep work areas clean, tidy and secure at all times
- Maintain good relationships with colleagues, members of the public and Councillors.

Candidate Profile:

You must enjoy working outdoors and the challenges of cleaning and maintaining a busy recreation ground, sports playing surfaces and Parish Council facilities. You are flexible, approachable and a good team worker, self-motivated and keen to learn.

The Council also promotes responsible dog ownership to reduce the nuisance and health problems associated with fouling.

Having relevant skills and experience will be an advantage, for example:

- machinery competence (operating mowers, strimmer and leaf blower)
- cleaning procedures
- good communication skills
- awareness of Health and Safety Legislation

In house training will be provided.

Working Hours

Part-time: 10 hours per week to be worked as follows:

Day	Duties	Hours
Monday-Friday	Check, clean and lock the toilets at the Morgan Recreation Ground	1 hour per day some time between 5-7pm
Sunday	Litter picking, general grounds work, locking and unlocking the Parish Hall and Morgan Centre as required for hirers and contractors	4 hours 10am-2pm
Sunday	Check, clean and lock the toilets at the Morgan Recreation Ground	1 hour from 2pm-3pm

Some flexibility may be required over the pattern of working hours.

Salary:

6 hours per week – checking and cleaning toilet facilities at £8.70 per hour
4 hours per week – grounds maintenance work and litter picking at £7.83 per hour

Monthly salary: £361.92
Annual salary: £4,343.04

How to apply:

Full details of the post and an application form are available from: -

- the Parish Office, Wellington Road, Crowthorne, RG45 7LD
- www.crowthornepc.org.uk
- <https://www.facebook.com/crowthornepc.org.uk/>
- <https://ats-bracknell.jobsgopublic.com/vacancies/list>

Closing date for applications is Friday 7 September 2018 at mid-day.

Interviews week commencing 10 or 17 September 2018.

Completed application should be submitted either online to clerk@crowthornepc.org.uk or direct to the Clerk, Crowthorne Parish Council, The Morgan Centre, Wellington Road, Crowthorne, RG45 7LD